

United States Postal Service®

INDUSTRYALERT

December 28, 2022

Southern Area – Tennessee District Kingsport Main Post Office (37664) Retail Window and Drop Shipment Services Temporarily Suspended

EFFECTIVE: IMMEDIATELY

Retail window and drop shipment services at the following facility are temporarily suspended:

- **Kingsport Main Post Office**
1001 N Eastman Road
Kingsport, TN 37664

P.O. Box services will remain at **Kingsport Main Post Office**

P.O. Box Lobby Hours of Operation:

M-F	24 Hours
Sat.	24 Hours
Sun.	24 Hours

Alternate locations for retail services:

- **Downtown Kingsport Station**
320 W. Center Street
Kingsport, TN 37660

Retail Hours of Operation:

Mon-Fri	8:30 am – 5:00 pm
Sat	Closed
Sun	Closed

- **Colonial Heights Branch**
4313 Ft. Henry Drive
Kingsport, TN 37663

Retail Hours of Operation:

Mon-Fri	8:30 am – 5:00 pm
Sat	10:00 am – 12:00 pm
Sun	Closed

Alternate location for drop shipment services:

- **Downtown Kingsport Station**
320 W. Center Street
Kingsport, TN 37660

Drop Shipment Hours of Operation:

Mon-Fri	7:00 am – 6:00 pm
Sat	7:00 am – 5:30 pm
Sun	Closed

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